



Brown Bagging for Calgary's Kids

Instructions for Completing This Pledge Form Growing Together for Calgary's Kids | Capital Campaign Pledge Form

Thank you for supporting Brown Bagging for Calgary's Kids. Please choose ONE of the options below — either fill out the form on your computer/tablet, or print it and fill it out by hand. If you need help completing this form, please call us at 587-324-1409 or email colleen.smith@bb4ck.org.

Option 1: Fill It Out Digitally (on a computer, tablet, or phone)

1. Download and save the PDF to your device first (do not fill it out inside a web browser).
2. Open the PDF
3. Click into each box and type your information.
4. Click checkboxes to select them.
5. Sign the form by typing your name in the "Digital signature (typed name)" line and adding the date.
6. When finished, SAVE the form (File → Save) so your information stays on it.
7. Email the completed form to: colleen.smith@bb4ck.org

Helpful tip: If the form won't let you type, open it in Adobe Acrobat Reader instead of your web browser.

Option 2: Print It and Fill It Out by Hand

1. Print the form.
2. Fill it out using blue or black ink.
3. Print your name on the "Printed name" line.
4. Sign your name on the "Signature" line and add the date
5. Print and return the completed form by mail OR scan/take a clear photo and email it.

How to Return the Completed Form

Email (preferred): colleen.smith@bb4ck.org

Mail: Brown Bagging for Calgary's Kids, #110, 909 11 Ave SW, Calgary, AB T2R 1L7

Phone: 587-324-1409

Website: bb4ck.org

Payment Notes

Cheque: Please make cheques payable to Brown Bagging for Calgary's Kids.

Interac e-Transfer: Send to capital@bb4ck.org (Please include your full name, mailing address, and email in the message for tax receipt purposes).

Tax receipts are issued for eligible payments received directly by Brown Bagging for Calgary's Kids.

Some third-party platforms may issue their own receipts.

Privacy & Charity Information

Your information is kept confidential and will not be shared with outside groups.

Charitable Registration Number: 89045 8417 RR0001



**Brown Bagging
for Calgary's Kids**

Brown Bagging for Calgary's Kids Capital Campaign Pledge Form

Thank you for supporting Brown Bagging for Calgary's Kids **Growing Together for Calgary's Kids Capital Campaign**. We're grateful for your generosity. Please use this form to confirm your donation/ pledge.

Donor and Contact Information

Name(s): _____

Organization (if applicable): _____

City and Province: _____ Postal Code: _____

Phone: _____ Email: _____

How are you connected to BB4CK? _____

Donation/Pledge Amount and Payment Plan

Total pledge/donation amount: \$ _____

Is this pledge intended to include your regular annual gift as well?

- No, this pledge is for the capital campaign only
- No, I plan to make my regular annual gift separately
- Yes, this pledge includes my regular annual gift

Comments _____

If yes, how would you like your total pledge to be designated?

Regular programming: \$ _____

Capital campaign: \$ _____

I plan to pay:

- One-time payment
- In scheduled payments



Brown Bagging for Calgary's Kids

If paying in scheduled payments:

Payment amount: \$ _____

Payment schedule: Monthly Quarterly Annually

Number of payments: _____

First payment date (approx.): _____

Payment included today (if any):

First payment: \$ _____ Full payment: \$ _____

Payment Method and Funding Source

How do you plan to make your pledge payments? (check one or more):

- Credit Card
- Cheque
- EFT or Bank transfer
- Interac e-transfer
- Employee giving program (payroll giving)
- Benevity
- Canada Helps
- Donor Advised Fund (DAF)
- Foundation grant (family or private foundation)
- Securities or shares (gift of stock)
- Other: _____

If you selected an organization or platform (Benevity, Employee Giving, Foundation, DAF, Canada Helps):

Organization or platform name: _____

If known, reference number or contact person: _____

Expected first payment date: _____

- Please contact me to help me get my payments set up.



Brown Bagging for Calgary's Kids

Gift Designation (Optional)

We do our best work when gifts can be used where they are needed most, and we hope your Capital Campaign gift can remain unrestricted.

- Yes, please use my Capital Campaign gift where it is needed most (unrestricted).
- I would like to restrict my Capital Campaign gift. Please specify:
 - Building Renovations only
 - Sustainability Fund only

Donor Recognition

Please list my or our name(s) exactly as it should appear in donor listings:

- Please keep this gift anonymous (do not list my or our name publicly)

Signature

(You can sign by typing your name or signing by hand if printing.)

Name: _____

Date: _____

Signature (if printing): _____

Return Your Pledge Form

Mail to: Brown Bagging for Calgary's Kids, #110, 909 11 Ave SW, Calgary, AB T2R 1L7

Phone: 587-324-1409

Email to (preferred): colleen.smith@bb4ck.org

Website: bb4ck.org

Notes

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